



Notice

City Commission Regular Meeting

7:00 pm

Monday, June 16, 2014

Commission Chambers, Governmental Center

400 Boardman Avenue

Traverse City, Michigan 49684

Posted and Published 06-12-14

Meeting informational packet is available for public inspection at the Traverse Area District Library, City Police Station, City Manager's Office and City Clerk's Office.

The City of Traverse City does not discriminate on the basis of disability in the admission or access to, or treatment or employment in, its programs or activities. Penny Hill, Assistant City Manager, 400 Boardman Avenue, Traverse City, Michigan, 49684, 922-4440, TDD: 922-4412, has been designated to coordinate compliance with the non-discrimination requirements contained in Section 35.107 of the Department of Justice regulations. Information concerning the provisions of the Americans with Disabilities Act, and the rights provided thereunder, are available from the ADA Coordinator.

If you are planning to attend and you have a disability requiring any special assistance at the meeting and/or if you have any concerns, please immediately notify the ADA Coordinator.

City Commission:

c/o Benjamin C. Marentette, CMC, City Clerk

(231) 922-4480

Email: tcclerk@traversecitymi.gov

Web: www.traversecitymi.gov

400 Boardman Avenue

Traverse City, MI 49684

The mission of the Traverse City City Commission is to guide the preservation and development of the City's infrastructure, services, and planning based on extensive participation by its citizens coupled with the expertise of the city's staff. The Commission will both lead and serve Traverse City in developing a vision for sustainability and the future that is rooted in the hopes and input of its citizens and organizations, as well as cooperation from surrounding units of government.

Welcome to the Traverse City Commission meeting!

Agenda

Any interested person or group may address the City Commission on any agenda item when recognized by the presiding officer or upon request of any Commissioner. Also, any interested person or group may address the City Commission on any matter of City concern not on the Agenda during the agenda item designated Public Comment. The comment of any member of the public or any special interest group may be limited in time. Such limitation shall not be less than five minutes unless otherwise explained by the presiding officer, subject to appeal by the Commission.

Pledge of Allegiance

1. Roll Call

2. Consent Calendar

The purpose of the consent calendar is to expedite business by grouping non-controversial items together to be dealt with by one Commission motion without discussion. Any member of the Commission, staff or the public may ask that any item on the consent calendar be removed therefrom and placed elsewhere on the agenda for full discussion and such requests will be automatically respected. If an item is not removed from the consent calendar, the action noted in parentheses on the agenda is approved by a single Commission action adopting the consent calendar.

- a. Consideration of approving minutes of the Regular Meeting of June 2, 2014, Joint Study Session of June 9, 2014, Study Session of June 9, 2014, and Special Meeting of June 9, 2014. (Approval recommended) (Jered Ottenwess, Benjamin Marentette)

- b. Consideration of authorizing a purchase order for an asphalt recycling machine. (Approval recommended) (Jered Ottenwess, Dave Green) (5 affirmative votes required)
- c. Consideration of authorizing the City Clerk to issue a Liquor License Registration in connection with the transfer of a Resort Class C Liquor License to be operated at 420 Munson Avenue by Budget Luxury Inn (Country Inn and Suites), at the former Days Inn Property. (Approval recommended) (Jered Ottenwess, Benjamin Marentette).
- d. Consideration of enacting an amendment to the Traverse City Code of Ordinances which eliminates the requirement that transient merchants operating on private property submit a signed permission slip from the private property owner. (Enactment recommended) (Jered Ottenwess, Benjamin Marentette)
- e. Consideration of authorizing a out-of-scope letter of agreement with CH2M HILL for membrane replacement. (Approval recommended) (Jered Ottenwess) (5 affirmative votes required)
- f. Consideration of adopting a resolution concurring with an amendment to the Traverse Bay Area Credit Union Brownfield Plan at 626 and 636 East Front Street, to extend the period of the brownfield plan from 2034 to 2043, to accommodate increased environmental cleanup costs and for the actual taxable value of the property. (Adoption recommended) (Jered Ottenwess)
- g. Consideration of approving the city's comprehensive liability and property insurance program for Fiscal Year 2014-2015, including a five-year pollution liability policy. (Approval recommended) (Jered Ottenwess, Benjamin Marentette) (5 affirmative votes required)
- h. Consideration of authorizing a confirming service order for the repair of a water main at the intersection of Eastern Avenue and M-37/Peninsula Drive. (Approval recommended) (Jered Ottenwess, Dave Green) (5 affirmative votes required)

- i. Consideration of authorizing blanket purchase orders for asphalt for annual street and alley repair and maintenance. (Approval recommended) (Jered Ottenwess, Dave Green) (5 affirmative votes required)
- j. Consideration of authorizing a blanket purchase order for concrete for annual street, sidewalk, curb, gutter and alley repair and maintenance. (Approval recommended) (Jered Ottenwess, Dave Green) (5 affirmative votes required)
- k. Consideration of authorizing an amendment to the Parking Services and Operation Management contract with the Downtown Development Authority, which increases compensation to the DDA for its services and provides that the DDA administer the residential parking permit program. (Approval recommended) (Jered Ottenwess, Robert Bacigalupi) (5 affirmative votes required)
- l. Consideration of authorizing the letter of agreement with the Traverse City Film Festival for use of city resources in connection with the Tenth Annual Traverse City Film Festival. (Approval recommended) (Jered Ottenwess, Benjamin Marentette) (5 affirmative votes required)
- m. Consideration of authorizing the City Clerk to issue a Fireworks Display Permit to Great Lakes Fireworks in connection with the fireworks shows planned for the 2014 Independence Day holiday and the conclusion of the National Cherry Festival on July 12, 2014. (Approval recommended) (Jered Ottenwess, James Tuller, Benjamin Marentette)
- n. Consideration of authorizing a collective bargaining agreement for the Fire Fighters Unit. (Approval recommended) (Jered Ottenwess) (5 affirmative votes required)
- o. Consideration of authorizing a confirming service order for the removal of a recently-discovered underground storage tank at the Department of Public Services campus. (Approval recommended) (Jered Ottenwess, Timothy Lodge) (5 affirmative votes required)

Items removed from the Consent Calendar

- a.
- b.
- c.

3. Old Business

- a. Public Hearing regarding year-end budget amendments for Fiscal Year 2013-2014. (Jered Ottenwess, William Tweitmeyer)

The purpose of this public hearing is to allow the public an opportunity to express, and the opportunity for the City Commission to consider, the public's support, opposition or general comments regarding this matter. To preserve the written record, members of the public are asked to state whether they are in support or opposition of this matter or whether they are expressing general comments. After such statement, the public is welcome to continue to elaborate on the matter.

- b. Consideration of enacting an amendment to the Traverse City Code of Ordinances, Outdoor Cafe' Regulation Clarifications and Outdoor Cafés in Designated On-Street Parking Areas which would clarify the regulations for outdoor cafés in designated on-street parking areas, as recommended by the City Commission Ad Hoc Committee Regarding Sidewalk Cafés and adopting a resolution establishing fees for cafés in on-street parking areas . (Mayor Pro Tem James Carruthers, Chairman; Commissioner Barbara Budros; Commissioner Jeanine Easterday; and Jered Ottenwess and Benjamin Marentette)
- c. Consideration of adopting the Hickory Hills Master Plan. (Jered Ottenwess, Dave Green)

4. New Business

- a. Consideration of introducing an amendment to the Traverse City Code of Ordinances which would allow Emergency Shelters in the HR, C-1, C-2, C-3, D-1, D-2, D-3, H-1, H-2 and I Districts, with conditions, and modify the requirements for transitional housing, as recommended by the City Planning Commission. (Jered Ottenwess, Russell Soyring)
- b. Consideration of authorizing an agreement for the provision of digital cable television services for Marina seasonal and transient boaters. (Jered Ottenwess, Dave Green) (5 affirmative votes required)
- c. Consideration of authorizing a blanket purchase order for fluoride for use at the Water Treatment Plant. (Jered Ottenwess, Dave Green) (5 affirmative votes required)
- d. Consideration of a request from Mayor Michael Estes for amendment to the Resolution Establishing the Human Rights Commission to allow five of the nine members of the Human Rights Commission to be non-city residents. (Mayor Michael Estes)
- e. Consideration of approving a consultant agreement for the restriping of Eighth Street from Woodmere Avenue to Lake Avenue to enhance the walking and bicycling environment, as recommended by the City Planning Commission. (Jered Ottenwess, Russell Soyring, Timothy Lodge) (5 affirmative votes required)
- f. Consideration of authorizing a lease for J & S Hamburg to lease City-owned property adjacent to its building for dining purposes. (Jered Ottenwess, Lauren Tribble-Laucht) (5 affirmative votes required)

5. Appointments

None.

6. Reports, Announcements and Correspondence

Please note: For this section of the agenda, when an actual report is included or expected, the item will be underlined.

- a. Reports, announcements and correspondence from the City Manager.
- b. Announcements from the City Clerk.
- c. Reports, announcements and correspondence from the Mayor and City Commissioners.
- d. Reports and correspondence from other City officials, boards and committees.
 - 1. Reports from members of the Commission serving on boards.
 - 2. Certification from the City Treasurer/Finance Director of the City's contribution to the Act 345 Retirement System dated May 28, 2014.
 - 3. Communication from the City Treasurer/Finance Director regarding unpaid delinquent water and sewer charges as of December 31, 2014.
 - 4. Minutes of the Act 345 Retirement System Board meeting of April 30, 2014.
- e. Reports and correspondence from non-City officials.
 - 1. Monthly Operations Report for the Wastewater Treatment Plant for May 2014 from CH2M HILL.
 - 2. Fractile Emergency Response Report from North Flight for May 2014.

7. Public Comment

- a. Reserved.
 - 1. Request from Susan Deming, Michigan Department of Community Health, regarding “safety and effectiveness of community water fluoridation.”
- b. General.
- c. Mayor and City Commissioners.

8. Adjournment

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